

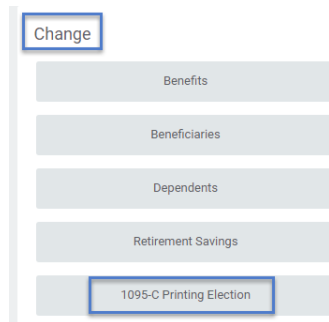
If you want to opt out from receiving a paper copy in the mail for ACA, please following the instructions below.

1. Click the **Benefits** application on your landing page or click on

 [View All Apps](#)



2. Select the **1095-C Printing Election** menu item under the Change menu.



3. Select the radio button "Receive electronic copy of 1095-C".

Change 1095-C Printing Election

Worker: Gabriela Guerrero
Last Updated: 01/21/2022
Current 1095-C Printing Election: You are currently not receiving a paper copy of your 1095-C Tax Document

New Election

Receive both electronic and paper copies of 1095-C

Receive electronic copy of 1095-C

Important Note : If you select the option to "Receive electronic copy of my 1095-C Tax Documents" :

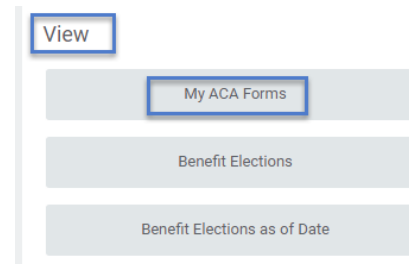
Disclaimer Text: Online Statements require a computer with Internet access and Adobe Reader to view and print tax document. After you submit your consent, it will remain valid for all future tax years or until you change your election.

4. Click OK

5. Click Done

*Once this is selected you will **NOT receive** a paper copy of your ACA in the mail. You will need to print it when available. See below.

6. Click the "My ACA Forms" menu item.



7. Select the year you want to View/Print.

My ACA Forms

Change 1095-C Printing Election

3 items

Year	Company	Form	Latest	
2021	President and Board of Trustees of Santa Clara College	1095-C	Yes	<input type="button" value="View/Print"/>