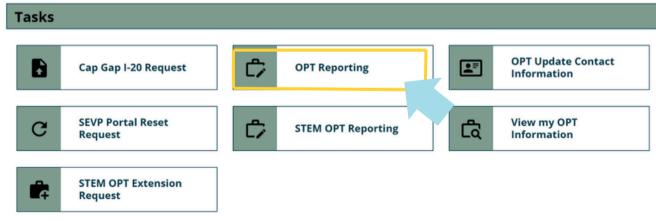


How To Submit the Change in OPT Company Report in MyiSCU

Select the OPT Reporting eForm under the F-1 Practical Training Menu



F-1 Practical Training







Click on OPT Reporting to access the eForm.

OPT Reporting

Use this form to report one of the following:

- · OPT approval (without employment)
- · OPT approval (with employment)
- · Change in OPT company
- · A period of unemployment
- Other

More information about OPT reporting obligations is available on our OPT website.



OPT Reporting

MAIN PAGE FOR E-FORM GROUP

(*) Information Required

You will first need to confirm your contact information is correct. If it's not, you will need to update it.

Verify your Personal Contact information

SEVIS ID on File	
Email address on file	US Address Line 1
	US Address Line 2
Select OPT Approval Period*	US Address City
s your email address for SEVP portal purposes correct?*	US Address State
○ Yes ○ No US Phone Number on file	US Address Zip Code
s your Phone Number correct?*	Is your current US Address on file correct?*
○ Yes ○ No	○ Yes ○ No





Select Change in OPT company, provide the required information, and click Submit.

You can report one of the following:

- · OPT approval (without employment),
- · OPT approval (with employment),
- · Change in OPT company,
- · A period of unemployment,

repende of anemployment	
Other	Start Date
What kind of change or update are you reporting?*	To start legally working working during the OPT period, your start date has to be valid (on or after the start date listed on the OPT EAD Card). You're also required to have the EAD card in hand. Working
	without an I-20and outside the OPT-Approved dates can jeopardize your F-1 Status.*
Change in OPT company	- 4
Change in OPT Company	■ MM/DD/YYYY
Name of the prior company*	Hours Per Week
	Please select*
	Tiede delect
What is the last day of work with your prior company?*	•
MM/DD/YYY	Job Title*
New Company Full Legal Name	
As it appears on your paystubs (for example "Apple, Inc" not just "Apple")*	
	Explain how this job relates to the degree that qualified you for this OPT
	This section should address the skills and knowledge you expect to learn and how it relates to your
NEW Company OPT Information	studies at SCU, not just what you expect to "do". Oftentimes students will simply list their job duties. Keep in mind that this section does not ask for your job duties, it asks for your training objectives. Try
Are you working semestals 2*	starting your bullets or sentences with learning centric statements such as "gain experience with" or
Are you working remotely?*	"learn how to" or "practice"
○ Yes ○ No	In your response do not include any special characters. Alphabet, numbers, commas, hyphens, and
Address line 1*	dashes are okay. Do not include! @ # & * % ? > < ()" "or bullet points.*
	-
Address line 2	
	Would you like an updated I-20 issued? We will email you when the I-20 is available for
City*	download from the MyiSCU portal.*
	○ Yes ONO If you would like an
State*	updated I-20 select Yes
	Save Draft Submit and click Submit.
	and click Submit.
Zip Code*	
99999	

