Bronco Kidz All Sports Camp Part Time Staff

The part time staff members are needed to cover our early morning drop off and extended care. If the applicant has a sports background and is available to assist, they will also be used as a sub for the coaching staff, as needed.

Duties and Responsibilities

- Ensure a safe, positive, and fun environment for all campers.
- Provide on-site supervision during early drop off and extended care.
- Attend and participate in a pre-camp staff training (week of June 16-20, specific days and times are TBD).
- Provide positive public relations with parents and campers.
- Manage participant behavior.
- Conducts roll call, and sign out with all campers assigned to your group.
- Communicate openly with Camp Coordinator and Assistant Coordinator as needed or appropriate.
- Know and comply with all policies and procedures set forth in the staff manual and emergency procedures manual.
- Inspect activity spaces for hazards, report hazards, and adjust programs accordingly.
- Maintain clean facilities including picking up trash and putting away equipment.
- Respond to emergencies as needed.
- Sub as a coach when a camp coach calls in sick for work.

Required Qualifications

- Santa Clara University student (must have been enrolled during spring or summer session).
- Previous experience in a camp setting or other successful experience working with children in a group setting.
- Genuine interest in school age children and concern for their well-being.
- Available during work hours and training dates.
- General knowledge of a variety of sports and other recreational activities.
- Certification in American Red Cross Child CPR & Standard First Aid.
- Complete and pass a background check per University requirement.

Preferred Qualifications

- Previous camp and supervisory experience.
- Commitment to providing quality service.
- Excellent oral and written communication skills.

Period of Employment

Provide on-site supervision during early morning drop off which is Monday – Friday, 7:45 a.m. – 9:00 a.m.
Provide on-site supervision during extended care which is Monday – Thursday, 3:45 p.m. – 6:00 p.m.
May rotate into full time Coach position to allow for full time Coach breaks.

Session 1: June 20-24
Session 2: June 27-July 1
***NO CAMP July 4-7 (Week of Independence Day)***
Session 3: July 11-15
Session 4: July 18-22
Session 5: July 25-29
Session 6: August 1-5
Session 7: August 8-12
Session 8: August 15-19
In addition: pre/post camp set-up and staff training

Compensation

$11.50 per hour.

Application Process

The required application is online at [http://scu.edu/recreation/Programs/broncokidzallsportscamp/campstaff.cfm](http://scu.edu/recreation/Programs/broncokidzallsportscamp/campstaff.cfm). Return it to the Malley Center. Position is open until filled. For more information, email camp@scu.edu.