Lecturer Professional Activity Grants
Application Guidelines
Santa Clara University
December 1,
2014

In support of our new faculty appointment model, we are launching a new program designed to support
the professional activity of Lecturers. Grants of up to $2,000 are available. Professional activity refers to
scholarly or creative work, professional practice, or other active engagement in a discipline or field that
enables a Lecturer to remain current in that area and vital as a teacher. Examples of professional activity
include attendance or presentations at conferences, occasional publications that contribute to scholarship
or pedagogy in the field, creative work in the arts, and practice in a professional field.

Only Senior Lecturers and Lecturers (renewable term) are eligible to apply. Adjunct faculty with
academic year appointments are not eligible for the Lecturer Professional Activity Grant, but are eligible
for University Teaching and Research grants (proposals are typically due Winter quarter.) Quarterly
part-time adjunct Lecturers are not eligible for the Lecturer Professional Activity Grants.

To submit proposals complete the Grant Proposal Form (1 for EACH grant) and submit all other
accompanying documentation to grants@scu.edu. Please include the type of grant you are applying for in
the subject line (i.e. Lecturer Grants). Electronic submission of proposals is required.
Deadline: March 6, 2015

Proposals must not exceed 5 pages and include the following information.

1 Name and Department
2 Professional Activity Project Title
3 Project Description (accessible to non-specialist)
4 Project Timeline including anticipated conference participation, presentations, creative works and/or
   publications.
5 Budget (not to exceed $2,000) and budget justification (Note: faculty stipends, computers and electronic
devices such as IPads are not funded through this program.)
6 Completed Grant Proposal Form through GoogleDocs

If you have any questions, please contact Kelli Bruggeman in Research and Faculty Affairs at
x2746.