

STAFF

Assembly Council

Santa Clara University

Minutes

Thursday January 17, 2008

11:00 am – 12:00 pm

Attended: Norma Arolla, Norman Davidson, Jessica Gagnon, Anna Olmos, Jasmin Pilgeram, Apryl Roberts, Arcelia Rodriguez, Pamela Schlimmer, Martha Smith, and Sheli Whiting

1. **Acceptance of November Minutes (No meeting was held in December.)**
We accepted the minutes with the following changes: Add Sheli Whiting as attended. The group voted to accept the minutes.
2. **Retiree Health Benefits**
Ingrid Williams from Human Resources gave us a history of this issue. They were asked by the Vice President to look into retiree health benefits at Santa Clara University. They have done one year of study comparing Stanford's, the UC's University of Pacific's and Loyola Marymount's plans. They feel they have all the information they need but now need to define what a retiree is -- The age and the years of service. They are considering the gap in Medicare B plans and the retiree. Stanford has a good website for retirees.
http://benefits.stanford.edu/cgi-bin/overview/getting_started/retirees/
3. **Election Demo**
Jim Rowan showed how the process will work. He showed how the representation will show up by departments being assigned to groups. Only eligible employees will be included in the group. When a person is nominated they will receive an email to accept the nomination. Overall it looks like a great new system and Jim will continue working on it.
4. **Health and Wellness Fair**
We are planning a Health & Wellness Fair for February 14th. We are still looking for a location.
5. **Conflict Resolution Draft Policy**
Nancy Cutler and Jacqueline Wender felt there was almost too much content in our meeting to handle this at this time. So it will be covered at the next meeting.
6. **Committee Updates:**
 - **Communications** – Web page was shown by Marty Smith. It is in process. We need pictures from each council member.
 - **Events** – Spring Fling Two prizes so far to award at the event.