

Global Women's Leadership Network  
Santa Clara University, Leavey School of Business, Executive Development Center  
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Volunteer and Contract Opportunities for  
Women Leaders for the World—*Leadership Training Program*  
July 19 to 27 2008  
Global Innovation Dialogue Conference  
July 26, 2008

**Contract Opportunity**

**Conference Event Manager for Global Innovation Dialogue Conference July 26.**

**What seemed impossible that now seems possible!?!**

Start right away to design with GWLN team and plan a full day public conference featuring presentation and conversations with Women Leaders for the World with focus on women and the environment, women and micro enterprise and women in politics.

**Volunteer Opportunities—gain unmatched “global” experience with “the world in a classroom”**

**Leader of Volunteer Coordination:**

Communicate with GWLN team to track volunteers found through team outreach. Place volunteers into positions for pre WLW projects and on site for WLW and Global Innovation Dialogue Conference. Manage volunteers on sight of WLW as needed, supporting events managers. Manage acknowledgements of volunteers. Estimated 2 hours initial set up; 1 hour a month until July; 2 hours in July.

**Leader of Travel Coordination:**

Liaison to travel consolidators who are arranging flights for (approximately 16) incoming WLW participants; work with WLW Program Manager in trouble-shooting, communicating with participants as needed. Consolidator agents will be primary communicators with participants for travel arrangements. Estimated total of 10 to 16 hours starting March 1 through July 31.

**Leader of Fund Raising:**

Work with GWLN and WLW team to create and execute fundraising strategies  
Build and manage Fund Raising team: Movie night events, GWLN participation teas, Other  
Track all fundraising relationships, projects, promises  
Work with Leader of Corporate Sponsor to track fund raising

**Leader of Corporate Sponsor:**

Build relationship with corporate sponsors: Women's Networks and Corp Social Responsibility and Community Foundations.  
Build participation in participation in GWLN events, sponsorship and volunteerism. Requires strong relationship to GWLN.

**Leader of Marketing, Communications and PR**

Oversee writing of participant profiles; manage opportunities for Public Relations; interfaces with GWLN Leader of Marketing for website development.

**Leader Host—Homestays**

Be a leader and host a leader! International WLW participants arrive several days early and stay a few days after the WLW to rest and recuperate from travel, see some of the sights of our area, and participate with our community with presentations and meetings. You can host one of the women in your home with an option to participate in touring and attending meetings/gatherings as well. (see over for dates and more opportunities)

July 16 through morning of 19 (some stays are shorter depending on arrival date)

July 27 through 30 (some are shorter depending on departure)

**Team of Leaders, Leader-for-a-day and Leader-for- 4hours**

Contribute your leadership to the teams putting on events, receptions and WLW classroom

At times that work for you on projects that work for you

Contact Bonita Banducci 650 529-9336 regarding any of these opportunities

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